
The Mount Vernon Project School of Public Service Data Collection and Use Policy

The Ohio Attorney General’s Office recognizes the importance of privacy to individuals that enroll in the Mount Vernon Project School of Public Service (“School”). We collect the minimum amount of information necessary to register you in the School, enroll you in training, and to provide the best learning experience. Enrolling in the School is optional and voluntary, but is required if you would like to earn a certificate for completing all of the courses. Participants who are not interested in registering and receiving a certificate of completion may also view the courses via other streaming services.

This Notice applies only to the School of Public Service, which is created and maintained by the Ohio Attorney General’s Office (AGO). The AGO may be required to disclose personally identifiable information submitted through <https://schoolofpublicservice.inquisiqlms.com/> in response to a public records request. [See Section III for more information.]

I. What information do we collect?

Information voluntarily submitted. The Ohio Attorney General’s Office provides government officials and the general public (“Learners”) access to the School, hosted on the AGO’s Learning Management System (“AGO LMS”), for training and education purposes.

Learners who wish to earn a certificate of completion must enroll in the School, by entering basic enrollment information into the AGO LMS, such as name, email address, username, and identifying whether or not they are an elected government official. Learners who are government officials will be asked to include the level of government they serve, along with the city, state, zip code, and county of their government office (“Account Information”).

As Learners take courses, the AGO LMS will store any course progress, completion status, user course ratings, and certificates earned (“Training/Education Records”).

II. Will information be shared?

Personally identifying information provided to the School by those who opt to register is a public record and will be produced in response to a public records request, as outlined below.

III. Public Records

The Ohio Attorney General’s Office is required to adhere to Ohio Public Records Law. Therefore, any information described in Section I, may be disclosed pursuant to a public records request. Due to the volume of public records requests received, we are unable to notify you if your records have been requested or provided in response to a public records request.

IV. AGO Learning Management System (LMS)

The School of Public Service resides on a third-party vendor platform, HRLearn, hosted by HireRoad. Account Information and Training/Education Records are stored in a secure location, in accordance with AGO Security requirements. The [HireRoad privacy policy](#) provides additional details regarding security and privacy for that site.

V. Cookies

Refer to the [HireRoad privacy policy](#) regarding the handling of cookies on the cloud-hosted, HR Learn platform.

VI. Access and Dispute of Information:

You have the right to access and correct the personal information that you provided when registering for the School of Public Service. You can update your Account Information and access your Education and Training Records by logging into <https://schoolofpublicservice.inquisiglms.com/>.

VII. Contact:

If you have any questions concerning this Policy, please contact:

AGO ITS Security Office

30 E. Broad Street

Columbus, Ohio 43215

Privacy@ohioattorneygeneral.gov

614-387-7644 or 800-750-7922